



**SAINT IGNATIUS PARISH**  
PO Box 1350 - Ignacio, CO 81137-1350  
office@stignatiuschurchignacio.com

## **QUINCEAÑERA PARISH POLICY**

Saint Ignatius Church in Ignacio, offers young catholic girls the possibility of celebrating their 15<sup>th</sup> birthday with solemnity in a Quinceañera ceremony, as a sign of gratitude to God. Although the Quinceañera celebration is not a Sacrament, it can help deepen the meaning of the Sacraments through the particular blessing that the young Catholic receives at the beginning of her adult life, preparing her for her new responsibilities in the community.

1. The candidate, along with her parents, must come in person during office hours to **complete the *Quinceañera Celebration Request***. If you have any questions, please call (970) 563-4241 during office hours.
2. Since the Sacraments have priority in the Church, a date for Quinceañera must be scheduled no earlier than four (4) months before the desired date, thus allowing enough time to **complete the requirements and provide all the necessary documentation**. - *Dates are not set aside with incomplete documentation*:
  - a. Certificate of Baptism.
  - b. Certificate of First Communion.
  - c. Certificate of Confirmation (or Letter from Pastor or Catechist).
3. The parish requests that **the Quinceañera Celebration be simple and solemn, without ostentation**. The dress code: the attire of the Quinceañera, her court or any other person who participates in the procession before the Mass, may not be strapless with bare shoulders or of a low-cut to the chest or back, transparent or low cleavage. The escorts must dress appropriately with dress trousers and shirts.
4. If at the time of registration, the Quinceañera is attending Confirmation classes, she must present a **letter of recommendation from her pastor or catechist**.
5. For the celebration of the Fifteen (15) birthday, our parish requires: 1) **REGULAR PARTICIPATION AT MASS and Church events**, 2) **THREE (3) CATECHETICAL CLASSES** for the Quinceañera and her parents; 3) and **ONE (1) REHEARSAL with the court** that will accompany the young woman during the mass, i.e., parents, sponsors (padrinos) and escorts. **ATTENDANCE TO THE 3 CLASSES AND REHEARSAL IS MANDATORY, THERE ARE NO EXCEPTIONS TO ANY OF THESE OBLIGATIONS.**
6. Arrive to the church one (1) hour before the approved time for the celebration of the Quinceañera. After the ceremony, 30 minutes are allowed for photographs.
7. Saint Ignatius Church Pastor must approve date to be set in parish calendar.



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**OFFERING FOR THE USE OF CHURCH**  
**AND CELEBRATION:**

1. The offering for the use of the Church and the Quinceañera celebration is eight hundred and fifty (\$ 850.00) dollars for non-active parishioners and five hundred (\$ 500.00) dollars for active parishioners. (Your donation helps us cover the cleaning of the temple, Organist (if available), Quinceañera Coordinator, Celebrant, Sacristan and Altar Servers.)
  - a. Active parishioners are members of the faithful who are registered and participate regularly on the Sunday Liturgy and / or who contribute to the support of the parish through the use of envelopes or checks. (Minimum 12 months prior to celebration)
  - b. Non-active parishioners are unregistered families whose participation in the liturgy cannot be justified or live in the area but do not participate at Mass.
2. The Payment of a 50% deposit is required (\$ 425.00 Non-active or \$250.00 Active) at the time of registration. ***THIS DEPOSIT IS NON-REFUNDABLE.*** Payments can be made by cash, check or Money Order payable to Saint Ignatius Church.
3. To avoid problems of bounced checks. Any payment made less than the month before the celebration must be made in CASH ONLY, WITHOUT EXCEPTIONS.

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**PARENTS' COMMITMENT**

We/I, \_\_\_\_\_ y \_\_\_\_\_,  
 parent(s), understand the responsibilities and commitment required in preparation for our/my daughter's  
 Quinceañera celebration \_\_\_\_\_. We have read and understood the  
 guidelines of the Parish of Saint Ignatius for the Celebration of the Fifteenth Birthday celebrations and we  
 promise to follow them.

Father's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**PARENTS NAMES:**

Father's Name: \_\_\_\_\_

Telephone: (\_\_\_\_\_)\_\_\_\_\_

Mother's Name: \_\_\_\_\_

Telephone: (\_\_\_\_\_)\_\_\_\_\_

¿Are you parishioners of Saint Ignatius Church?: ( ) **Yes** ( ) **NO**

¿What is the name of your Church?: \_\_\_\_\_

City: \_\_\_\_\_

¿What is the marital status of the parents?:

( ) **Married by the State** ( ) **Divorced** ( ) **Married by the Church** ( ) **Single**

**SPONSORS NAMES:**

Sponsor's Name: \_\_\_\_\_

Telephone: (\_\_\_\_\_)\_\_\_\_\_

Sponsor's Name: \_\_\_\_\_

Telephone: (\_\_\_\_\_)\_\_\_\_\_

¿Are they parishioners of Saint Ignatius Church?: ( ) **Yes** ( ) **NO**

¿What is the name of their Church?: \_\_\_\_\_

City: \_\_\_\_\_

¿What is the marital status of the sponsors?:

( ) **Married by the State** ( ) **Divorced** ( ) **Married by the Church** ( ) **Single**



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**REGISTRATION FOR QUINCEAÑERA**

Today's Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Date of Celebration: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time: \_\_\_\_\_ (9am. 11am. 1pm.)

Main Language of Celebration: ( ) Español ( ) English ( ) Bilingüe

Quinceañera's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt/Unit/Space #: \_\_\_\_\_

City: \_\_\_\_\_ Zip code: \_\_\_\_\_

**SACRAMENTS OF INITIATION**

**Baptism:**

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Church: \_\_\_\_\_

**First Communion:**

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Church: \_\_\_\_\_

**Confirmation:**

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Church: \_\_\_\_\_

**In the event that the candidate has not yet completed the Sacraments of Initiation, it will be necessary for her to present a letter of recommendation from the pastor or catechist stating that she is registered and attending Catechesis for Confirmations or Faith Formation Classes.**

Parish where he attends Confirmation course: \_\_\_\_\_

City: \_\_\_\_\_



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**THIS SECTION FOR THE USE OF THE OFFICE ONLY**

Date application was received: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Dates Quinceañera Catechesis was completed:

1. Date 1st Class: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

2. Date 2<sup>nd</sup> Class: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

3. Date 3<sup>rd</sup> Class: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

4. Rehearsal: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time: \_\_\_\_\_

**PAYMENTS:**

Deposit payment amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Check #: \_\_\_\_\_ Received by: \_\_\_\_\_

Payment made by: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Balance due: \$ \_\_\_\_\_

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Payment amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Check #: \_\_\_\_\_ Received by: \_\_\_\_\_

Payment made by: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Balance due: \$ \_\_\_\_\_

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Comments: \_\_\_\_\_

Copy given to Quinceañera Coordinator: Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ by: \_\_\_\_\_

Copy given to Music Coordinator: Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ by: \_\_\_\_\_

**Nihil Obstat by Pastor:** \_\_\_\_\_

*Only the Pastor sets mass schedules for Celebrations.  
 Without his approval and signature  
 any arrangements are null and void.*